

Appendix 1b

Marking Sheet – Level 4 Advanced Diploma in the Theory and Practice of Counselling

Candidate Name: _____ Centre: _____

Unit 2: Practical Application of Theory In Counselling: The candidate will present a project (dissertation) of between 10,000 and 12,500 words (+/- 10%) for assessment comprising:

CRITERIA	MINIMUM MARKS	MAXIMUM MARKS	ACTUAL MARKS
1) Synopsis of project 1-5 Provides an adequate description of the project 6-10 Evaluative summary that gives a clear indication of the project details	4	10	
2) Acknowledgements and Index 1-2 Incomplete and/or confusing 3-5 Detailed and thorough enabling easy access to various parts of the project	2	5	
3) Terms of Reference and/or Working Hypothesis 1-3 Brief and incomplete 4-6 Descriptive 7-10 Evaluative, detailed, professional	4	10	
4) Research methods and Data Collection Methodology 1-3 Mentioned by name with a brief description 4-6 Described with some indication of why selected 7-10 Methods used evaluated and justified	4	10	
5) Literature Search 1-5 Incomplete showing little thought 6-10 Detailed but primarily descriptive 11-15 Literature relevant and evaluated	6	15	
6) Discussion and Analysis of Data, including any field data 1-6 A superficial discussion with no analysis 7-14 More detailed discussion but little evidence of Analysis 15-22 Meaningful discussion and analysis of data 23-30 Detailed and comprehensive discussion and analysis indicative of the reflective practitioner	12	30	
7) Conclusions and recommendations 1-5 Incomplete and not appearing to be derived from the work done 6-10 Conclusions are adequate but are not in sufficient detail 11-15 Comprehensive and thoughtful with thought provoking recommendations and conclusions	6	15	
8) Presentation Presents work in a structured coherent format. Adheres to required length and produces a relevant bibliography	2	5	
TOTAL	40	100	