



## EXTERNAL EXAMINATION

### STATEMENT OF INTENT

#### TUTOR GUIDELINES

As part of the Confirmatory Stage of the ABC Level 3 Diploma in Foundation Studies (Art & Design) candidates are required to produce and submit for external scrutiny a detailed statement of proposed intentions focusing upon the Final Major Project.

The Statement of Intent should not be less than **500 words** and should cover:

1. **Progress and achievement through units 1 to 7:** provides an opportunity for the candidate to reflect on, review and summarise their progress and achievements through the first seven units of the programme, expressed in terms of the knowledge, skills and understanding acquired. What they now know, and what it means to them, compared with what they knew and could do before they started the programme. (Approx 50 words)
2. **Pathway choice:** provides an opportunity for the candidate to explain their reasons for choosing a particular pathway and to outline their longer term aspirations. Candidates should reflect upon how their choice of a particular pathway has informed their project proposal and what immediate aspirations will be satisfied through the Final Major Project. (Approx 100 words)
3. **Final major project aims and realisation:** provides an opportunity for the candidate to clearly explain the aims of their final major project proposal and its relationship to their choice of pathway. It should describe the overall concept of what is proposed across the whole Confirmatory Stage (units 8 & 9) as the candidate enters into a significant period of self-reliant learning.

Candidates should explain how they will realise their project:-

detailing the proposed supporting research which may be required (primary and secondary)  
the processes of development which may be required (drawings, worksheets, photographs,  
electronic means, written notes, models etc.)  
the physical resources required,  
the media and materials required,  
the anticipated outcomes.  
(Approx 250 words)

Candidates will need to balance ambition, time and realism in the planning of the project. To that end an individual timetabled project plan, attached to the Statement of Intent, may be very useful.

4. **Evaluation:** provides an opportunity for the candidate to explain the means by which they will reflect on and evaluate their work. Candidates should consider how, throughout the duration of the project, they may make decisions which could result in change and adaptation in relation to ideas and practices and how they will review the realisation of the Final Major Project. Candidates should also consider the impact of testing ideas and practices, reflecting upon success and failure, discussion with others, the use of a reflective diary. (Approx 50 words)

The inclusion of a final bibliography of reference material may be an appropriate and useful addition to the final evaluation.

## Notes

Programme teams should consider use of the Statement of Intent format described above though it is only intended as an exemplar and is not a mandatory pro-forma.

In producing the *Statement of Intent* (and in preparing for the *Final Major Project*), candidates should familiarise themselves with:-

- the rationale for both units 8 and 9,
- the assessment criteria,
- the assessment evidence that will be typically expected,
- and the grading criteria.

The External Moderator will confirm to the Centre, within 10 working days of receipt of the statements of intent, if they are acceptable. Although not formally assessed, the Statement of Intent may be deemed unacceptable for the following reasons:

- there is no intent in the statement
- the statement is so concise that it does not sufficiently cover the parameters identified
- the statement is too long and lacks focus.

If, in the professional judgement of the External Moderator, the statement is deemed unacceptable, the Centre will be immediately contacted and informed that a new statement should be resubmitted within 10 working days. If the External Moderator receives no new acceptable statement within that period then the candidate cannot be entered for moderation. The External Moderator will inform the Centre.

Each Statement of Intent should be authenticated as the work of the named candidate by the signature of the Course leader.